

# FIRE ACTION

## 1 IF YOU DISCOVER A FIRE



Raise the alarm by:



Leave immediately by the nearest safe fire exit.



Call 999 and ask for the Fire and Rescue Service as soon as it is safe to do so.

## 2 IF YOU HEAR THE FIRE ALARM



Leave immediately by the nearest safe fire exit.



Close doors behind you if it is safe and does not delay your escape.



Go directly to the assembly point.

## 3 ASSEMBLY POINT:



**DO NOT** delay evacuation to collect belongings.



**DO NOT** put yourself at risk.



**DO NOT** use lifts unless specifically authorised in the site's evacuation plan.



**DO NOT** re enter until authorised.